



## Ellesmere Port Catholic High School

### JOB DESCRIPTION

<b>JOB TITLE</b>	<b>Learning Mentor – SEMH (Secondary and external links)</b>	<b>JOB REF NO</b>	<b>AAAE5082 Grade 7</b>
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#### BASIC JOB PURPOSE

Provide a complementary service to school staff which addresses the needs of individual and targeted groups of students in order to help improve self-esteem and raise standards of achievement. Consult and liaise with the schools concerned and relevant personnel in the LA, particularly in the area of education welfare and Behaviour Support.

<b>NO</b>	<b>MAIN RESPONSIBILITIES</b>
<b>1</b>	Work alongside Headteachers and school staff to identify students who may be at risk of failure.
<b>2</b>	Work directly with the students and their families to identify barriers to learning and establish a personal action plan and a pastoral support plan as appropriate.
<b>3</b>	Establish and maintain supportive relationships with students with the clear aim of developing strategies which re-engage them within education in the wider sense.
<b>4</b>	Work with colleagues to monitor and review the needs of identified students.
<b>5</b>	Monitor and review personal action plans and pastoral support plans, where in existence, and report on a regular basis to the Headteachers of the appropriate schools.
<b>6</b>	Attend relevant meetings to provide data and written progress reports which may be required by the schools for the implementation, monitoring and success of the mentoring programme.

Notwithstanding the detail in this job description, in accordance with the School's/Council's Flexibility Policy the job holder will undertake such work as may be determined by the Headteacher/Governing Body from time to time, up to or at a level consistent with the Main Responsibilities of the job.