



Caretaker/ Lettings Officer AAAE5002A

Grade 3 (£9.43 per hour)

Casual hours (Approx. 20-25 per week)

Governors are seeking to appoint an additional Caretaker/Lettings Officer on casual basis to oversee the school premises during community lettings. The school provides indoor sporting facilities for local groups, the start time will be 5pm, the length of lettings will vary and therefore the finish time may be 10.30pm on some weekday evenings. The working hours will vary from week to week depending on demand with an agreed working pattern, you will work alternate weeks, shared with another Lettings Officer. Additional hours will be available during weekends and school closure periods.

In addition to overseeing the lettings the post holder will also be required to carry out general caretaking duties, including cleaning, painting and buildings and grounds maintenance.

Application forms and further details are available to download from the school website www.epchs.co.uk and can be emailed to Human.Resources@epchs.co.uk or posted back to Miss T Moore at the school.

Applications should be returned by 9.00am Friday 17th December 2021

Interviews will be held Tuesday 4th January 2022.

Our school community places the highest priority on keeping children safe. Applicants for all posts will be subject to an enhanced Disclosure and Barring Service check.

In partnership with the RC Diocese of Shrewsbury and Cheshire West and Chester Council