


# Provider Access Policy

## Ellesmere Port Catholic High School



Approved by:	Mr J Coucill, Chair of Governors 
Lead of Review:	Mr M Hughes, Assistant Headteacher
Last reviewed on:	August 2020
Next review due by:	July 2021

## **Provider Access Policy Statement**

Under Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide pupils in Years 7-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

## **What are pupils entitled to?**

### **Pupils must be allowed to:**

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, e.g., technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

## **Who handles our access requests?**

Any provider wishing to request access should contact our Assistant Head and Careers Coordinator, Michael Hughes, on 0151 355 2373 or via email on: [MCH@email.epchs.co.uk](mailto:MCH@email.epchs.co.uk)

## **Who should providers contact to discuss events and options?**

Providers can speak to our Assistant Head, Michael Hughes, to discuss possible attendance at relevant events.

Our Child Protection and Safeguarding Policy set out the school's approach to allowing providers into school to speak to our students.

## **What are the rules for granting and refusing access requests?**

We will grant access requests that meet the following criteria:

- DBS checked
- Those without DBS must be accompanied by a member of staff at all times

## **What are the rules for refusing access requests?**

- We will endeavour to meet all requests that work around our timetable and school calendar of events

## **What can providers expect once a request has been accepted?**

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils. We will make the school hall, classrooms and private meeting

rooms available to host discussions between providers and pupils. We will also make presentation equipment, such as projectors and televisions, available to providers. Arrangements will be discussed in advance between our careers leader and a nominated member of the provider's team.

### Can providers leave prospectuses for pupils to read?

Providers are welcome to leave a copy of their prospectus and other relevant course literature with the careers advisor or in the library for students to access.

### What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents.

Our annual schedule for events is shown below.

Year	Autumn	Spring	Summer
7	<p><b>Department visits</b> - relating the curriculum to life – please contact our careers link if you would like to work with a particular subject</p> <p>Careers Fair for employers &amp; providers to speak to our students. November every year - please contact for date and place at event</p> <p>Careers focus talks <b>HUMANITIES - History, Geography, RE, Sociology, Psychology</b> welcome throughout the year – please arrange to book</p> <p><b>Health and Well-Being</b> lessons run throughout the year for students. If you would like to book in to meet groups of 30 students for 60 minutes or block book a number of sessions to see a whole year group please contact us to arrange.</p>	<p><b>Department visits</b> - relating the curriculum to life – please contact our careers link if you would like to work with a particular subject</p> <p>Careers focus talks <b>HUMANITIES - History, Geography, RE, Sociology, Psychology</b> welcome throughout the year – please arrange to book</p> <p><b>Health and Well-Being</b> lessons run throughout the year for students. If you would like to book in to meet groups of 30 students for 60 minutes or block book a number of sessions to see a whole year group please contact us to arrange.</p>	<p><b>Department visits</b> – relating the curriculum to life – please contact our careers link if you would like to work with a particular subject</p> <p><b>Parents Evening</b> – See school website for dates</p> <p>Careers focus talks <b>HUMANITIES - History, Geography, RE, Sociology, Psychology</b> welcome throughout the year – please arrange to book</p> <p><b>Health and Well-Being</b> lessons run throughout the year for students. If you would like to book in to meet groups of 30 students for 60 minutes or block book a number of sessions to see a whole year group please contact us to arrange.</p>

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