



PERSON SPECIFICATION

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Criminal Record Check from the Criminal Records Bureau. The level of check required for this job is Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

JOB TITLE: Kitchen Assistant

GRADE: 2

JOB REF: AKCT2032

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
Qualifications	CIEH Level 2 Award Food Safety in Catering		Certificates
Experience	Commercial/school food preparation Supervision of pupils		Application form, interview and reference
Job related Knowledge	Food preparation Serving of food e.g. portion control		Application form and interview
Skills and Aptitudes		Good communication skills Excellent customer service Friendly and approachable Calm and confident manner	Interview
Other requirements		Stamina – on feet throughout shift Ability to clean dining areas	Interview