



PERSON SPECIFICATION

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Criminal Record Check from the Disclosure and Barring Service. The level of check required for this job is Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

JOB TITLE: Assistant Cook

GRADE: 3

JOB REF: AKCT2025B

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
Qualifications		NVQ Level 2 or Equivalent. Hospitality & Catering	Certificates
Experience	School food preparation Understanding and experience of working with children.	Proven cooking/baking experience. Experience of working in a busy kitchen	Application form, interview, and reference
Job related Knowledge	Good knowledge of nutrition, menu planning and allergens. Serving of food, portion control.	Awareness of Food Safety and Health & Safety legislation. Able to record HACCP details daily.	Application form and interview
Skills and Aptitudes		Ability to supervise a team with a calm quiet authority Ability to work under pressure, able to multi-task and meet tight deadlines Positive Attitude, Motivated, Honest and trustworthy. Good team player	Application form and Interview
Other requirements		Tidy and clean appearance Able to lift heavy items of stock. Good sense of humour	Interview