



# ELLESMERE PORT CATHOLIC HIGH SCHOOL

*'I have come so that they may have life and have it to the full'* John 10.10

## RE– Key Stage 3 Co-ordinator

TLR 2A (£2,873)

The post-holder will be an outstanding teacher with a proven track record of raising achievement at all Key Stages. They will be an inspirational subject specialist and have the ability to motivate students and colleagues in order to achieve excellent results.

### Objectives:

- To be responsible for the learning and achievement of all students in the class/es ensuring equality of opportunity for all;
- To be responsible and accountable for achieving the highest possible standards in work and conduct;
- To treat students with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position;
- To work proactively and effectively in collaboration and partnership with learners, parents/carers, governors and other relevant parties in the best interests of each student;
- To act within the statutory frameworks which set out professional duties and responsibilities and in line with the duties outlined in the current *School Teachers Pay and Conditions Document and Teacher Standards*
- To take responsibility for promoting and safeguarding the welfare of children and young people within the school
- To work to the remit of the *School Teachers' Pay and Conditions Document*;

### Specific responsibilities to the role:

- Be responsible for the overall maintenance of schemes of work in RE for a Key stage.
- Track and monitor progress of all students across the Key stage.
- Develop effective partnership working with other staff to secure high levels of student progress in the Key stage.
- Liaise with teachers in order to identify under achieving students, meet with the subject leader to develop strategies to overcome this.
- Promote outstanding teaching and learning, share teaching resources and lead by example.
- Support the Head of Department in their key role and undertake reasonable tasks as requested.
- Assist with the creation and adjustment of study support groups.
- Work with members of the team to construct timely assessments in line with departmental policy.
- Work with members of the team to produce unit objective sheets; linking to learning outcomes, and RAG self / peer assessment documents.
- Contribute to the preparation of data required for departmental meetings.
- Assist with the distribution and analysis of student voice, producing a report to highlight findings.
- To take a significant part in the development, delivery and the promotion of the curriculum area, sharing good practice at departmental meetings

Capenhurst Lane, Whitby, Ellesmere Port, Cheshire, CH65 7AQ

Tel: 0151 355 2373 Attendance Line: 0151 513 4453

Email: [admin@email.epchs.co.uk](mailto:admin@email.epchs.co.uk) [www.epchs.co.uk](http://www.epchs.co.uk)

Headteacher: Mrs C. Vile B.Ed. Hons

