



# ELLESMERE PORT CATHOLIC HIGH SCHOOL

*'I have come so that they may have life and have it to the full'* John 10.10

September 2021

Dear Applicant,

**Examination Invigilator  
(Grade 2 £9.25 per hour)  
Casual hours**

Thank you for your enquiry regarding the above position. I enclose a copy of our job description, person specification and application form. The completed application form should be returned by 9am on Friday 08<sup>th</sup> October. Following completion of the short-listing process, shortlisted candidates will be telephoned and invited for interview. Interviews will take place Monday 18<sup>th</sup> October.

Please complete the application form in full. CVs will not be accepted as a substitute for the information required.

We take our responsibility to protect and safeguard the welfare of our students seriously. Successful candidates will be DBS checked. The school is committed to Equality of Opportunity.

I wish you well with your application. If you have any queries, please do not hesitate to contact me.

Yours sincerely

**Mr C Jones**  
Business Manager