



# ELLESMERE PORT CATHOLIC HIGH SCHOOL

*'I have come so that they may have life and have it to the full'* John 10.10

October 2020

Dear Applicant,

I am delighted that you are interested in this post of English KS5 Co-ordinator. This post is of immense importance to us as a team and as a school as it will offer the successful candidate the opportunity to contribute to our highly ambitious school.

As you will see from the job description, the roles and responsibilities encompassed within the position will provide the post holder with the opportunity to make a significant impact and gain excellent professional development.

In appointing to this position, we are looking for a colleague who has:

- A dynamic, innovative and creative approach with excellent interpersonal skills.
- The learner at the centre of their vision.
- Excellent classroom practice.
- An absolute commitment to achieving excellent standards at Ellesmere Port Catholic High School.

If you are interested in applying for this key post, please write a letter of no more than two sides of A4, detailing the following:

- How your experience so far has prepared you for this post;
- Your vision for outstanding standards in this area.

The closing date for the receipt of applications is **9.00am on Friday 16<sup>th</sup> October 2020**. Completed letters and application forms should be marked for the attention of Mrs C Vile and either posted to the school address or e-mailed to [Human.Resources@epchs.co.uk](mailto:Human.Resources@epchs.co.uk)

**Interviews to be held Thursday 22<sup>nd</sup> October 2020.**

I look forward to reading your application and wish you every success.

Yours sincerely,

Mrs C Vile  
Headteacher

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Headteacher: Mrs C. Vile B.Ed. Hons

