

Risk Assessment for COVID-Secure Schools, Education and Childcare Settings

Establishment: ELLESMERE PORT CATHOLIC HIGH SCHOOL (Classroom Assessment)

Risk Assessment carried out by: F Williams

Date: July 2020

Risk Title	Hazard	Who could be harmed	How could people be harmed	Risk High, Medium, Low	Control Measures	Risk (after control measures implemented) High, Medium, Low	Risk Action Update / Comments
Transmission of Coronavirus whilst staff and pupils are in school.	COVID-19	Employees - Teaching Staff, Catering Staff, Caretakers, Cleaners, Site Maintenance Staff, Agency Staff, Peripatetic teachers	Inhalation of contaminated droplets Touching contaminated surfaces (then touching mouth/nose etc) the virus can survive for up to 72 hours out of the body on keyboards, mice, screen where students have coughed on, etc Students and staff can pick up the virus by breathing in the droplets or by touching contaminated surfaces and then touching their eyes or mouth	High	All employees to sanitise their hands on entering the school premises and follow the one way system the school has in place. 2 metre social distancing needs to be followed. The schools Risk Assessment needs to be followed.	Medium/Low	
		Children and young people		High	All students sanitise their hands on entering the school premises and follow the one way system the school has in place. 2 metre social distancing needs to be followed. The schools Risk Assessment needs to be followed.	Medium/Low	
Staff and pupils in classrooms	COVID-19 Staff to Pupils transmission and staff to staff (avoid team teaching) COVID-19 Pupils to pupils transmission	Teaching staff, IT staff, cleaning staff, Teaching assistants, pupils		High	All students sanitise their hands on entering the classroom. Students must cough/sneeze in their sleeves to avoid projection to computer screens, keyboards, mice. Students are not allowed to turn on/off computers to avoid risk of transmission. Staff shouldn't use students mouse or keyboard and should use Veyon as much as possible. Pupils folders should be made available to pupils by the door for easy access. Staff should not touch students folders. Worksheets can be inserted in students files 3 days before the lesson is due. Teachers should avoid moving around the classroom and should remain by the teacher's desk. Between D4 and D5 KHO and FWI must allow one class at the time (in and/or out of the building)	Medium/Low	
Moving about the school				High	All students sanitise their hands on entering the classroom. Students must cough/sneeze in their sleeves to avoid projection to computer screens, keyboards, mice. Students are not allowed to turn on/off computers to avoid risk of transmission. Pupils shouldn't peer assess work and shouldn't use each other mouse/keyboard. Computers should be set 2 meters away from each other. Pupils folders should be made available to pupils by the door for easy access. Students should be asked to distribute folders or worksheet. ISSUE with moving students from the middle of the class to the workstations. Not resolved. Between D4 and D5 KHO and FWI must allow one class at the time (in and/or out of the building)	Medium/Low	
Lunch and Breaktimes				High	2-metre social distancing and a one way system in place with clear floor markings and signage for ALL to follow on corridors and stairwells.	Medium/Low	
School Assembly				High	At breaktimes, students will remain in their groups and be directed to cordoned off areas of our playground/tennis courts. At lunchtime, students will be directed to cordoned off area and packed lunches will be delivered to them.	Medium/Low	
Outdoor Lessons PE/Forest School	N/A	N/A		High	These will be delivered virtually.	Medium/Low	No Double Assemblies to happen.
Use of Sports and Play Equipment				High	N/A		
Cleaning				High	All sports equipment will be cleaned with surface sanitiser/detergent after every lesson.	Medium/Low	
First Aid Provision				High	All cleaning staff to wear disposable gloves when cleaning. All tables, chairs, work surfaces, door handles and glass to be sanitised with strong detergent and bins emptied on a regular cycle.	Medium/Low	
			High	Anyone (student or staff) who presents with symptoms of COVID-19 while in school are to be sent directly to Student Services	Medium/Low		
			High	All First Aiders to wear Full PPE when attending to staff, students and visitors. This will include full visor mask, disposable apron and gloves. These are to be put in a bin bag after each incident, double bagged and tied.	Medium/Low		

Review Date:.....