



# ELLESMERE PORT CATHOLIC HIGH SCHOOL

*'I have come so that they may have life and have it to the full'* John 10.10

## PERSON SPECIFICATION

### IMPORTANT

#### THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Criminal Record Check from the Disclosure and Barring Service. The level of check required for this job is Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

**JOB TITLE: Assistant Cook**

**GRADE: 3**

**JOB REF: AKCT2025B**

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
<b>Qualifications</b>		Food related NVQ Level 2 or Equivalent, or willingness to work towards a qualification	Certificates
<b>Experience</b>	School food preparation  Understanding and experience of working with children.	Proven cooking/baking experience.  Experience of working in a busy kitchen	Application form, interview and reference
<b>Job related Knowledge</b>	Awareness of nutrition and menu planning.  Serving of food e.g. portion control	Awareness of Food Safety and Health & Safety legislation.	Application form and interview
<b>Skills and Aptitudes</b>		Ability to supervise a team with a calm quiet authority  Ability to work under pressure, able to multi-task and meet tight deadlines  Positive Attitude, Motivated, Honest and trustworthy.  Good team player	Application form and Interview
<b>Other requirements</b>		Tidy and clean appearance  Good sense of humour	Interview