



ELLESMERE PORT CATHOLIC HIGH SCHOOL

'I have come so that they may have life and have it to the full' John 10.10

13 November 2018

Dear Parent/Guardian

EARLY CLOSURE & ARRANGEMENTS FOR PRESENTATION EVENING THURSDAY 22 NOVEMBER 2018

Early Closure

We will close school on **Thursday 22 November** 2.00pm in order to give time for rehearsals at the Civic Hall and also to give staff and children time to get home and prepare for the evening. All students will be registered at the beginning of period 5 and then dismissed. If this creates a problem for you and you would like your child to remain in school until 3.00 pm please telephone your son/daughter's Head of Year.

Students Participating

On that Thursday students involved in the evening performance will be walked down to the Civic Hall for rehearsals. They will be dismissed from the Civic Hall at 2pm or escorted back to school for 2:20pm.

All students performing in the evening should return to the Civic Hall **no later than 6.15pm. Students must be collected at the end of the evening from the Civic Hall.**

All those receiving prizes and their guests need to be in their seats by **7.15 pm**. Proceedings begin at **7.30 pm**. We are looking forward to a successful evening.

Yours sincerely

**C VILE (MRS)
Headteacher**

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